Royce and Jean Abbey

Vocational Scholarship

***The goal of the Scholarship is to provide community leaders from developing nations, with a focus on the Asia Pacific region, with practical training and experience in Australia in at least one area consistent with the***[***Rotary Foundation’s Seven Areas of Focus.***](https://www.rotary.org/en/our-causes) ***The training and experience gained is to be applied for the benefit of the scholarship recipient’s community and organisation.***

INITIAL APPLICATION

Name of Scholarship Applicant:

Proposed Host Rotary Club:

Australian Rotary Contact:

Rotarian’s Phone:

Rotarian’s Email:

This Application provides the scholarship applicant’s background, experience, objectives for the scholarship, endorsements and certification and also the Hosting Rotary Club’s involvement with the Scholarship applicant’s community

This Form should be completed by the Australian Host Rotary Club and submitted to the

Royce and Jean Abbey Vocational Scholarship Committee for approval at

[info@royceabbey.com](mailto:scholarships@royceabbey.com)

The Initial Application must be approved before the Detailed Application Form can be submitted

A representative of the Scholarship Committee will assist in completing the Detailed Application

**Instructions for completing this form:**

This form is protected. Information can only be entered in the shaded text boxes.

Click on a text box to enter information.

Press the return key to add another line in each text box.

Press the tab key to move to the next text box.

Save the form and changes to your computer.

## NAME AND ADDRESS OF SCHOLARSHIP APPLICANT

**Name:**

**Nationality:**

**Address:**

**Telephone:**

**Email:**

**Date of Birth:**

(dd/mm/yyyy)

**Employer/Organisation:**

**Emergency contact details:**

**Name:**

**Telephone:**

**Email:**

**Relationship:**

## SUMMARY OF THE PROPOSED SCHOLARSHIP

**Please provide a summary of the proposed scholarship:**

## BRIEF C.V./ PERSONAL BIO DATA

(Attachments can be provided – 2 pages maximum)

**Scholarship Applicant’s Educational History:**

**Secondary Education:**

|  |  |  |
| --- | --- | --- |
| **Name of Institution** | **School Level Completed** | **Year** |
|  |  |  |
|  |  |  |
|  |  |  |

**Post-Secondary, Vocational Training, University:**

|  |  |  |
| --- | --- | --- |
| **Name of Institution** | **Qualification** | **Year** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Employment History:** (list most recent first)

**Full time:**

|  |  |  |
| --- | --- | --- |
| **Name of Employer** | **Type of job/title** | **Year: from - to** |
|  |  | **-** |
|  |  | - |
|  |  | - |
|  |  | - |
|  |  | - |

**Part-time:**

|  |  |  |
| --- | --- | --- |
| **Name of Employer** | **Type of job/title** | **Year: from - to** |
|  |  | - |
|  |  | - |
|  |  | - |
|  |  | - |
|  |  | - |

**Previous Experience Abroad:**

Please list all overseas countries (apart from home country) in which the scholarship applicant has previously lived or studied.

|  |  |  |
| --- | --- | --- |
| **Country** | **Dates** | **Circumstances lived/studied** |
|  |  |  |
|  |  |  |
|  |  |  |

**Additional information:**

## SCHOLARSHIP APPLICANT’S INVOLVEMENT IN COMMUNITY DEVELOPMENT

Provide Details:

## OBJECTIVES TO BE ACHIEVED FROM THE SCHOLARSHIP

Provide Details:

## COMMENTS FROM A PERSON ACQUAINTED WITH THE SCHOLARSHIP APPLICANT

Name:

Address:

Rotary Club/Institution/ Authority/Business:

Telephone:       Email:

Comments about the scholarship applicant and his/her potential to contribute to his/her community in the future (or as attached).

## SUPPORTING COMMENTS FROM SCHOLARSHIP APPLICANT’S EMPLOYER, MENTOR AND/OR SUPERVISOR

Name:

Address:

Rotary Club/Institution/ Authority/Business:

Position:

Telephone:       Email:

Comments on scholarship applicant (or as attached):

## ROTARY CLUB ENDORSEMENTS

**We endorse** **(name of scholarship applicant) to receive a Royce and Jean Abbey Vocational Scholarship.**

**Home country Rotary Club** (if applicable):

Rotary Club of:       District:       Country:

Rotarian Endorsing this Application

Name:

Address:

Telephone:

Email address:

**Australian Host Rotary Club** (mandatory)**:**

Rotarian endorsing this Application and nominated as mentor in Australia:

Rotary Club of:       District:

Rotarian:

Name:

Telephone:

Email address:

## HOST ROTARY CLUB’S INVOLVEMENT WITH THE SCHOLARSHIP APPLICANT AND THE APPLICANT’S COMMUNITY OR ORGANISATION

*The Host Club must have an ongoing relationship with and knowledge of the scholarship applicant’s community or organisation.*

*The Host Club will be required to provide follow up reports to ascertain whether the objectives of the scholarship have been met and that the community or organisation has benefited from the scholarship.*

Please provide details of the Host Club’s involvement with the community or organisation and the planned involvement in the future:

**Completed applications should be forwarded to:**

**Royce and Jean Abbey Vocational Scholarship Committee, PO Box 237, Niddrie, Victoria, Australia 3042**

**Phone: 0418 579 734 Webpage:** [**http://royceabbey.com**](http://royceabbey.com) **Email:** [**info@royceabbey.com**](mailto:info@royceabbey.com)

## SCHOLARSHIP APPLICANT’S CERTIFICATION

If I receive a Royce and Jean Abbey Vocational Scholarship, I agree:

* To learn about Rotary International and fulfil the responsibilities that come with this Scholarship
* To help promote Rotary International wherever possible and to permit The Rotary Foundation to use my name and all photographs and written reports generated through any of my activities related to my scholarship
* I am responsible for gaining admission at my assigned study institution, obtaining required visa(s), making appropriate travel arrangements, and completing all pre-departure requirements
* I must abide by any decisions made by The Rotary Foundation Trustees concerning my scholarship
* I will embrace Rotary’s spirit of volunteerism and engage in volunteer activities for the time of the scholarship, through the term abroad, to a post scholarship commitment in my local community
* I will fulfil the requirements of The Royce and Jean Abbey Vocational Scholarship, as communicated to me by the host club
* My scholarship may be revoked for any of the following reasons:
  + inability to secure admission in a programme nominated by the host club and approved by the Scholarship Committee;
  + evidence of misconduct;
  + failure to submit required reports on time;
  + significant changes in the Scholarship programme without consent of the host club and/or Scholarship Committee;
  + lack of English language skills;
  + failure to adequately fulfil scholarship duties;
  + failure to follow the directions of the Scholarship Committee or the host club;
  + failure to provide my host club and host Rotarians with my current information including mailing address, telephone numbers, and e-mail address at all times;
  + or any contingency that prevents me from fulfilling all the obligations of the scholarship.
* Revocation of a scholarship may cause all payments to cease and may make me liable for the return of payments previously provided.
* The Scholarship Committee, Rotary International, The Rotary Foundation, the study institutions, and individual Rotary clubs and Rotarians are in no way liable for my personal welfare or responsible for enabling me, to pursue my studies beyond the scholarship period.
* The Scholarship Committee, District 9800, Rotary International and The Rotary Foundation assume no responsibility or obligation, beyond providing the scholarship funds.
* The Royce and Jean Abbey Scholarship Committee, the Rotary Club of Essendon, District 9800 and the Rotary Foundation may use my image for reporting and promotional purposes for the benefit of the scholarship and the Rotary Foundation.

**Name of scholarship applicant:**

**Signature of scholarship applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(dd/mm/yyyy)**

## ****Checklist for Applicant Host Clubs****

**To assist the host Rotary Club in completing and checking this application**

**Does the Initial Application establish that the scholarship applicant:**

* is from a developing country
* has a reasonable level of English
* possesses leadership qualities
* has the capacity to undertake the training proposed and to pass on the skills learnt
* is from a community or organisation with which your club has a strong, ongoing relationship
* is committed to the development of their local community or organisation in one or more of the following areas:
  + agricultural development and food production
  + disease prevention and treatment
  + water and sanitation
  + maternal and child health
  + basic education and literacy
  + economic and community development
  + support for the environment
* Has clear achievable objectives for the scholarship
* Has a home country Rotary Club (preferred but not essential) or organisation in their country

**Does the application establish that your club:**

* has the resources and personnel to implement the scholarship and provide for the scholarship applicant’s welfare
* has an existing programme or relationship with the scholarship applicant’s community or organization
* has identified the scholarship applicant as capable of imparting the knowledge gained to his or her community or organization

**General Guidelines:**

**In considering the application the Scholarship Committee will assess**:

* the strength of the relationship between the host club and the scholarship applicant’s community or organization
* the scholarship applicant’s
  + position within his or her community
  + capacity to handle up to three months of practical training away from his or her family and community
  + fluency and familiarity with the English language
  + capacity to learn and to then impart the knowledge gained to his or her community or organization
* the quality and content of the Initial and Detailed Applications submitted
* whether the proposed itinerary and training programme will provide practical experience of benefit to the applicant’s home community or organization
* the financial support available to the scholarship recipient and his or her family for the duration of the scholarship

**Do exceptional circumstances exist which might warrant the approval of the application despite not meeting all the criteria? If so, have those circumstances been spelt out in the application or the covering letter?**

**Note: Approval of any Application is at the sole discretion of the committee and subject to formal approval by the D9800 Foundation Committee and The Rotary Foundation.**